



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**February 9, 2016 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

Kathy Gratacos sang the U.S. National Anthem. All joined in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Timothy Downs

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper

**SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

Mayor Dodd acknowledged Prosecutor Bianchi, Assistant Prosecutor Brad Seabury and former Aldermen Jack Delaney and John Horan.

Mayor Dodd commented that this board, the Town of Dover and town residents have the honor of promoting five (5) police officers to sergeants. He expressed it in this manner because these promotions will benefit the residents of the town. Mayor Dodd went on to comment that we are indeed lucky because we are promoting not only five (5) high performing officers but individuals with the highest standards of morals and values. Mayor Dodd's most important directive was to bring in new leadership for the Dover Police Department. He recognized Public Safety Director, Dominic Saldida, for the job he has done with the department thus far. Director Saldida was tasked with carrying out the administration's vision for the department on a day to day basis. Mayor Dodd expressed "the expectations are high and the bar is constantly rising." The other directive of paramount importance is to change the culture of the department. He commented that we must continue to do things better because the residents deserve better. In addition to bringing in strong leadership at the top of the agency and in order to facilitate this change of culture, we are promoting the five (5) individuals. He expressed the officers are really the front line of the change in this organization; the very fact that we are able to make these promotions, tonight, is a testament to the new found unity of purpose and direction within the Dover Police Department.

Mayor Dodd also introduced the Special Police Officers and provided a brief backgrounds on each officer.

**ADMINISTERING THE OATH OF OFFICE FOR PROMOTIONS FROM POLICE OFFICERS TO SERGEANTS**

Judge Maenza administered the Oaths of Offices to:

Sergeant Peterson while his children and wife Eleni held the bible  
Sergeant Michael Pier while his children and wife Nicole held the bible.  
Sergeant Jonathan Delaney while her wife Danielle held the bible.  
Sergeant William Newton while his children and wife Lori held the bible.  
Sergeant Justin Gabrys while his wife Amy held the bible.

Mayor Dodd congratulated the sergeants and expressed that each one of them deserved the promotion and we look forward to them serving the Town of Dover and making us proud.

**PRESENTATION:** Mayor Dodd gave a brief background on the incident that occurred on February 6, 2016 and acknowledged Officer Thiel and Officer Liguori for their bravery by providing them with an award.

**HONORABLE SERVICE CITATION – OFFICER ANTHONY LIGUORI**  
**LEGION OF HONOR AWARD – OFFICER TIMOTHY THIEL**

Power went out in certain areas of the town due to a vehicle accident...RECORDING WAS NOT AVAILABLE.

**MUNICIPAL CORRESPONDENCE:**

1. Thank you letter from Morris County Organization for Hispanic Affairs re: MCOHA Three Kings Festival
2. Notice of Hearing – Town of Dover Board of Adjustment – 24 E. Clinton Street, Dover, NJ - Application for variances

**CONSENT AGENDA**

1. Resolution Authorizing Credit of Certain Sewer Fees - 46-48 Elliott Street
2. Resolution Authorizing Credit of Certain Sewer Fees – 2 N. Elk Avenue
3. Resolution Approving Tax Identification Statement
4. Resolution Approving Application for 2015 Tonnage Grant

**ORDINANCE FOR INTRODUCTION/FIRST READING**

1. Ord. #04-2016 – Providing for Handicapped Parking Space at 41 Hillcrest Avenue
2. Ord. #05-2016 – Prohibiting parking on the Westerly Side of Randolph Avenue

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

1. Ord. #01-2016 – Amending Chapter II, Entitled “Administration of Government” - Dept. of Economic Development and Community Affairs
2. Ord. #02-2016 – Repealing and Amending the Town Code, Chapter II, Entitled “Administration of Government” – Public Works Department
3. Ord. #03-2016 – Amending Salary Ordinance

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Salary Resolution
3. Resolution Approving Limos - Schedule A
4. Resolution Approving Mayor and Board of Aldermen Meeting Minutes for December 15, 2015
5. Resolution Approving A Change Order for the Grace Street Roadway Improvement
6. Resolution Approving and Authorizing the Execution of a Right of Entry Agreement with the contract redevelopers for the Sussex Street Plaza Redevelopment Project
7. Resolution Granting a Right-of-Way Encroachment Permit to Environmental Management Consultant, Inc. for 227 Richards Avenue

**REGULAR MEETING MINUTES**  
**February 9, 2016**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 8:00 pm

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Timothy Downs

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public

**MAYOR'S REPORT:** No report

**ATTORNEY REPORT:** No report

**CONSENT AGENDA**

**RESOLUTION AUTHORIZING CREDIT OF CERTAIN SEWER FEES**

**WHEREAS**, the owner of 46-48 Elliott St. has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

**WHEREAS**, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

**WHEREAS**, he is requesting an adjustment on the sewer portion of his utility bill; and

**WHEREAS**, the Dover Water Board Commissioners recommend that the owner of account 115110-0 be credited \$223.55.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$223.55.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**RESOLUTION AUTHORIZING CREDIT OF CERTAIN SEWER FEES**

**WHEREAS**, the owner of 2 N. Elk Ave. has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

**WHEREAS**, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

**WHEREAS**, he is requesting an adjustment on the sewer portion of his utility bill; and

**WHEREAS**, the Dover Water Board Commissioners recommend that the owner of account 117330-0 be credited \$244.77.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$244.77.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**TAX IDENTIFICATION STATEMENT**

**WHEREAS**, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants are made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

**WHEREAS**, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

**NOW THEREFORE BE IT RESOLVED** by the Town of Dover that the Town of Dover hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2015 in the amount of \$15,518.91. Documentation supporting this submission is available at 37 N. Sussex St., Dover, NJ and shall be maintained for no less than five years from this date.

**NOW THEREFORE BE IT FURTHER RESOLVED** the Tax Identification Statement is certified by Kelly N. Toohey, Chief Financial Officer of the Town of Dover on February 3, 2016.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPROVING APPLICATION FOR 2015 TONNAGE GRANT**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for 2015 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of The Mayor and Board of Aldermen to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris that hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates *William J. Isselin / Municipal Recycling Coordinator* to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR INTRODUCTION/FIRST HEARING**

**ORDINANCE NO. 04-2016**  
**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE**  
**TOWN OF DOVER PROVIDING FOR HANDICAPPED PARKING SPACE AT 14 HILLCREST AVENUE**

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 14 Hillcrest Avenue

Said handicap parking space shall be located along the easterly curb line of Hillcrest Avenue beginning at a point 189 feet north of the northeasterly curb line intersection of Hillcrest Avenue and Park Avenue, thence continuing in a northerly direction for a distance of 25 feet. (End Description)

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

**Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderman Picciallo  
and passed for first reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**ORDINANCE 05-2016**  
**OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AMENDING AND SUPPLEMENTING ARTICLE 28A "PARKING" OF THE REVISED ORDINANCES OF**  
**THE TOWN OF DOVER 1969, SAVED FROM REPEAL**

Be it **ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Article 28A, entitled "Parking," is hereby amended and supplemented to establish no parking on the westerly side of Randolph Avenue from West Blackwell Street to Lawrence Street.

2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

**Alderwoman Blackman has moved the ordinance be adopted and duly seconded by Alderman Visioli  
and passed for first reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

**ORDINANCE NO. 01-2016**

**AN ORDINANCE AMENDING THE TOWN CODE OF THE TOWN OF DOVER  
BY AMENDING CHAPTER II, ENTITLED "ADMINISTRATION OF GOVERNMENT".**

**WHEREAS**, the Town of Dover (the "Town") has previously adopted Chapter II ("2") of the Code of the Town of Dover establishing and governing the administration of government within the Town; and

**WHEREAS**, the Town has determined a need to amend Chapter II and create a new section numbered 24, with the goal of creating a Department of Economic Development and Community Affairs; and

**WHEREAS**, the goal of said ordinance amendment is to create a Director of Economic Development and Community Affairs which shall act as general liaison between the Mayor, Board of Aldermen and the members of the public, community organizations and institutions; and

**WHEREAS**, the Mayor and Board of Aldermen have determined it is appropriate to amend said Ordinance to create the new Department of Economic Development and Community Affairs which shall provide services including, but not limited to community improvement, redevelopment, economic stimulus, community affairs, and cultural affairs.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover that Chapter II of the Town Code of the Town of Dover entitled, "Administration of Government" is hereby supplemented by the addition of the following:

§ 24-1 Department of Economic Development and Community Affairs.

A. Department Established.

There shall be a Department of Economic Development and Community Affairs that shall be under the authority of the Town Administrator as delegated by the governing body of the Town of Dover and shall provide such services to include but not be limited to community improvement, redevelopment, economic stimulus, community affairs, and cultural affairs.

B. § 24-2 Qualifications.

1. The Director of Economic Development and Community Affairs is a municipal department head. Prior to his/her appointment, the Director of Economic Development and Community Affairs shall be qualified by education, training and at least five (5) years of responsible experience for the duties of his/her office. The Director of Economic Development and Community Affairs shall receive an annual salary as established by ordinance; to be paid as all other salaries are paid.

C. § 24-3 Duties of Director.

The Director of Economic Development and Community Affairs shall be under the direction of the Town Administrator as delegated by the governing body and performing such duties including but not limited to the following:

1. Directing and taking complete charge of a community development program and any of its personnel; and
2. Being responsible for the administration, planning and development procedures of community development programs and for promoting and administering a comprehensive community development service, which includes planning, organizing, monitoring and evaluating federal, state and county community-oriented programs; and
3. Be responsible for the preparation, formulation and implementation of an overall economic development plan for the Town; and
4. Formulate plans for attracting new business and industry into the Town; and
5. Involve public officials and private citizens in defining development goals and determining project opportunities; and
6. Implement programs developed by the Mayor and Board of Aldermen designed to promote cultural services; and
7. Maintain liaison with citizen programs interested in participating in programs and activities promulgated by the department; and
8. Ascertain the cultural needs of the Town and implement programs to meet them; and

9. Assume responsibility for the development of services and programs aimed at meeting the needs of the community; and

10. All other duties that may be expected to be performed by a Director of Economic Development and Community Affairs as set out by the Mayor and Board of Aldermen or as assigned by the Town Administrator.

D. § 24-4 Appointment of Director; term.

The Director of Economic Development and Community Affairs shall be appointed by the Mayor and Board of Aldermen and shall serve at the pleasure of the governing body in accordance with all applicable law and regulations. The Director of Economic Development and Community Affairs shall be an unclassified position and not subject to the laws, regulations or procedures of the Civil Service Act, N.J.S.A. 11A:1-1 et seq. The Director of Economic Development and Community Affairs is a high level municipal title and is a subordinate officer as deemed necessary by the Mayor and Board of Aldermen for the Town of Dover in compliance with N.J.S.A. 40A:62-6(d).

**BE IT FURTHER ORDAINED**, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

**Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for second reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE NO. 02-2016**

**AN ORDINANCE REPEALING AND AMENDING THE TOWN CODE OF THE TOWN OF DOVER  
BY AMENDING CHAPTER II, ENTITLED "ADMINISTRATION OF GOVERNMENT".**

**WHEREAS**, the Town of Dover (the "Town") has previously adopted Chapter II ("2") of the Code of the Town of Dover establishing and governing the administration of government within the Town; and

**WHEREAS**, the Town has determined a essential need to repeal and amend Chapter II, Section 19 "Public Works" by creating a subordinate officer title, Director of Municipal Services, who shall act as a municipal department head of the Public Works Department; and

**WHEREAS**, the Town has determined to repeal and amend Section 19, B, regarding the supervision and control of the Department; and

**WHEREAS**, the goal of said ordinance repeal and amendment is to ensure that the appropriate municipal department head is properly classified to oversee the department; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Alderman of the Town of Dover that Chapter II of the Town Code of the Town of Dover entitled, "Administration of Government" is hereby repealed and amended as follows (additions underscored, and deletions struck-through):

Chapter 2, Section 19: Public Works Department.

A. Duties of the Public Works Department include the cleaning of the public streets, maintenance of sewers, removal and disposal of ashes, garbage, refuse and waste matter and maintenance of parks and other publicly owned buildings and grounds by the Town of Dover.

B. Supervision of the Department. The Public Works Department shall be under the supervision and control of the Director of Municipal Services. The Director of Municipal Services shall be under the authority and the direction of the Town Administrator as delegated by the Mayor and Board of Alderman.

C. The Director of Municipal Services shall be appointed by the Mayor and Board of Alderman and shall serve at the pleasure of the governing body in accordance with all applicable law and regulations. The Director of Municipal Services

shall be an unclassified position and not subject to the laws, regulations or procedures of the Civil Service Act, N.J.S.A. 11A:1-1 et seq. The Director of Municipal Services is a high level municipal title and is a subordinate officer as deemed necessary by the Mayor and Board of Aldermen for the Town of Dover in compliance with N.J.S.A. 40A:62-6(d).

**BE IT FURTHER ORDAINED**, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provisions so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, that this Ordinance shall take effect upon passage and publication in accordance with applicable law.

**Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for second reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE NO. 03-2016**

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72, SALARIES AND COMPENSATION**

**BE IT ORDAINED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

**CHAPTER C.  
SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES**

1. Effective January 1, 2015 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. This ordinance shall take effect immediately upon final passage and publication.

**Job Title White Collar Union**

Principal Cashier/Typing	\$ 50,000	\$ 70,000
Registrar of Vital Stat.	\$ 45,000	\$ 65,000
Deputy Court Administrator	\$ 45,000	\$ 70,000
Deputy Court Administrator BL	\$ 45,000	\$ 70,000
Account Clerk	\$ 45,000	\$ 70,000
Sr. Account Clerk	\$ 45,000	\$ 70,000
Sr. Assessing Clerk/Typing	\$ 45,000	\$ 70,000
Principal Account Clerk	\$ 45,000	\$ 70,000
Asst. Municipal Treasurer	\$ 45,000	\$ 70,000
Sr. Clerk Typist	\$ 40,000	\$ 70,000
Sr. Clerk Transcriber	\$ 44,000	\$ 70,000
Sr. Police Record Clk/Typ	\$ 44,000	\$ 70,000
Tax Clerk Typing	\$ 40,000	\$ 70,000
Technical Assistant	\$ 44,000	\$ 70,000
Telephone Operator/Typ.	\$ 40,000	\$ 70,000
Cashier Typing	\$ 40,000	\$ 70,000
Clerk Typist	\$ 32,000	\$ 70,000
Violations Clerk	\$ 32,000	\$ 70,000
Sec.Plan Bd/Bd of Adj.	\$ 10,000	\$ 20,000
Sr. Account Clk Typ/PT	\$ 17,000	\$ 25,000

Library Asst/ Part time	\$ 14.00	\$ 21.00
Library Asst/Sr. Acct. Clerk Part Time	\$ 14.00	\$ 21.00
Clerk Typist - Part time	\$ 14.00	\$ 21.00
Payroll Clerk	\$ 32,000	\$ 70,000
<b>Job Title Non Union</b>		
Town Clerk	\$ 65,000	\$ 130,000
Administrator	\$ 125,000	\$ 180,000
Fire Captain	\$ 88,000	\$ 95,030
Director of Municipal Services / Public Works	\$ 85,000	\$ 135,000
Street Superintendent	\$ 85,000	\$ 125,000
Water Superintendent	\$ 85,000	\$ 125,000
Supervisor Street	\$ 55,000	\$ 75,000
Supervisor Water	\$ 55,000	\$ 75,000
Municipal Engineer	\$ 110,000	\$ 160,000
Recy Coord/Eng. Aide/Chief Code Enf. Off.	\$ 95,000	\$ 140,000
Code Enforcement Officer	\$ 42,000	\$ 62,000
License Inspector	\$ 55,000	\$ 85,000
Chief Financial Officer/Treasurer	\$ 75,000	\$ 120,000
Library Director	\$ 60,000	\$ 90,000
Municipal Court Admin.	\$ 70,000	\$ 95,000
Municipal Court Attendant PT	\$ 15.00/hr	\$ 35.00/hr
Tax Collector	\$ 50,000	\$ 85,000
Tax Assessor	\$ 25,000	\$ 65,000
Librarian	\$ 45,000	\$ 70,000
Supv. Library Asst.	\$ 35,000	\$ 60,000
Sr. Library Asst.	\$ 30,000	\$ 55,000
Sanitation Inspector	\$ 20.00/hr	\$ 40.00/hr
Confidential Aide	\$ 35,000	\$ 65,000
Deputy Clerk	\$ 50,000	\$ 80,000
Secretary Board/Commission	\$ 40,000	\$ 70,000
Clerk Typist	\$ 35,000	\$ 60,000
Senior Clerk Typist	\$ 45,000	\$ 65,000
Director Emergency Management Coordinator	\$ 4,000	\$ 7,000
Deputy Emergency Management Coordinator	\$ 1,000	\$ 3,000
Construction Off/ Building SC Off/ Code Enf. Off	\$ 55,000	\$ 95,000
Code Enforcement Officer Trainee	\$ 36,000	\$ 55,000
Police Matron	\$ 16.00/hr	\$ 32.00/hr
School Crossing Guard PT	\$ 16.00/hr	\$ 25.00/hr
Special Police Officers PT	\$ 14.00/hr	\$ 35.00/hr
Clerk Typist PT	\$ 15.00/hr	\$ 40.00/hr.
Housing Inspector PT	\$ 13.00	\$ 25.00
Electric Sub-code Official PT	\$ 25.00	\$ 45.00
Fire Sub-code Official	\$ 25.00	\$ 50.00
Building Sub-code Official	\$ 25.00	\$ 50.00
Mayor	\$ 7,500	\$ 45,000
Aldermen	\$ 6,000	\$ 25,000
Asst. Tax Assessor	\$ 35,000	\$ 70,000
Director Economic Dev. And Community Aff	\$ 115,000	\$ 150,000
<b>Job Title Public Works Union</b>		
Senior Mechanic	\$ 54,000	\$ 70,000
Senior Public Works Rep	\$ 54,000	\$ 70,000
Senior Water Rep	\$ 54,000	\$ 70,000
Mechanic	\$ 51,000	\$ 70,000
Equipment Operator	\$ 51,000	\$ 70,000
Truck Driver	\$ 47,000	\$ 70,000
Laborer	\$ 35,000	\$ 48,000

Bldg Maintenance Worker	\$ 35,000	\$ 48,000
Water Meter Reader/Rep	\$ 50,000	\$ 60,000
Public Works Repairer	\$ 44,000	\$ 55,000
Water Repairer	\$ 50,000	\$ 70,000
Sr. Pkg. Enforcement Officer FT	\$ 43,000	\$ 50,000
Parking. Enforcement Officer FT	\$ 32,000	\$ 45,000
Bldg. Maintenance Worker PT	\$ 15.00	\$ 25.00
Motor Vehicle Operator	\$ 15.00	\$ 25.00
Parking Enforcement Officer PT	\$ 15.00	\$ 25.00
<b>Job Title FMBA Union</b>		
Fire Fighter	\$ 36,000	\$ 120,000
<b>Job Title PBA Union</b>		
Police Officer	\$ 48,000	\$ 125,000
<b>Job Title SOA Union</b>		
Police Sergeant	\$ 120,000	\$ 140,000
Police Lieutenant	\$ 125,000	\$ 150,000

**Alderman Romaine has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for second reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor and Mayor Dodd  
Nays: None Absent: None Abstained: Alderman Camacho**

**RESOLUTIONS**

**BILL LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$30,012.09
CURRENT ACCT claims in the amount of:	\$228,064.89
GENERAL CAPITAL ACCT claims in the amount of:	\$93,043.37
WATER UTILITY ACCT claims in the amount of:	\$2,401.16
WATER UTILITY RESERVE ACCT claims in the amount of:	\$4,481.69
WATER CAPITAL ACCT claims in the amount of:	\$3,465.00
PARKING UTILITY ACCT claims in the amount of:	\$401.31
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$1,742.21
PARKING CAPITAL ACCT claims in the amount of:	\$1,100.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$6,178.20
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$13,776.04
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$384,665.96</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$0.00
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GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$639.56
<b>TOTAL CLAIMS PAID</b>	<b>\$639.56</b>
<b><i>TOTAL BILL LIST RESOLUTION</i></b>	<b><i>\$385,305.52</i></b>

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor and Camacho**  
**Nays: None      Absent: None      Abstained: Mayor Dodd**

**RESOLUTION APPROVING PERSONNEL ACTIONS**

**BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover, upon the recommendation of the Business Administrator, approve the following personnel actions effective February 10, 2016 subject to applicable N.J. Department of Personnel regulations:

**PROMOTION(S):**

William Newton	Police Sergeant	\$ 127,107	2/10/2016
Justin Gabrys	Police Sergeant	\$ 123,894	2/10/2016
Jonathan Delaney	Police Sergeant	\$ 127,107	2/10/2016
Charles Peterson	Police Sergeant	\$ 123,894	2/10/2016
Michael Pier	Police Sergeant	\$ 127,107	2/10/2016

**NEW HIRES**

William Reyes	Dir. of Economic Development and Community Affairs	\$ 130,000	2/10/2016
Frank Dann	Director of Municipal Services	\$ 115,000	2/16/2016
Sharon Wagner	Payroll Clerk	\$ 51,500	2/01/2016
Joseph Derocha	Class II Special	\$ 21.00/hr	2/10/2016
Robert Fenske	Class II Special	\$ 21.00/hr	2/10/2016
Brian Geisler	Class II Special	\$ 21.00/hr	2/10/2016
Jordan Lecato	Class II Special	\$ 21.00/hr	2/10/2016

**BE IT FURTHER RESOLVED** that salary placement for the aforementioned personnel actions are subject to appropriate placement on the salary guide of the applicable labor agreement.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: Alderman Camacho**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**Schedule A**

**CITY LIMO & TAXI, INC**

2002 Ford	B05504	OL7729J	Transfer
2005 Dodge	R130706	OL5812J	Renewal
2007 Ford	X100974	OL4010J	Renewal
2008 Ford	B29931	OL8464J	Transfer
2008 Ford	A27514	OL6314J	Transfer

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**December 15, 2015 – Caucus & Regular**

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPROVING A CHANGE ORDER FOR THE GRACE STREET ROADWAY IMPROVEMENT**

**WHEREAS**, the Town of Dover solicited bids for Grace Street Roadway Improvements and awarded the bid to Cifelli & Son General Construction, Inc.; and

**WHEREAS**, there exists a need for a change order as listed below in the amount of \$6,233.28; and

**WHEREAS**, the CFO has certified the funds are available; and

**WHEREAS**, the project will be funded from Various Roadway Improvements C-0455929002; and

**NOW THEREFORE**, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Change order is approved in the amount of \$6,233.28 for final quantities that were changed due to existing field conditions.

**Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A RIGHT OF ENTRY AGREEMENT MERIDIA, TRANSIT PLAZA URBAN RENEWAL, DOVER, LLC, THE CONTRACT REDEVELOPER FOR THE SUSSEX STREET PLAZA REDEVELOPMENT PROJECT FOR ACCESS TO THE TOWN PROPERTIES KNOWN AS TAX BLOCK 1216, LOT 3 AND BLOCK 1217, LOTS 9 & 20 LOCATED IN SUB-AREA 2 REDEVELOPMENT AREA**

**WHEREAS**, on October 28, 2014, the Town of Dover (the “Town”) adopted Resolution #245-2014 designating the following properties as a “non-condemnation” redevelopment area, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”): Block 1216, Lot 3; Block 1217, Lots 9 & 20; Block 1208, Lots 7; and Block 1902, Lots 22, 23 & 24, as shown on the Tax Map of the Town of Dover (the “Redevelopment Area”); and

**WHEREAS**, the Town owns property designated as Block 1216, Lot 3 and Block 1217, Lots 9 & 20 as shown on the Tax Map of the Town of Dover, (hereinafter the “Town Property”); and

**WHEREAS**, on October 28, 2014, the Town enacted Ordinance #26-2014, adopting the Scattered Site Redevelopment Plan, dated November 4, 2014 (the “Redevelopment Plan”); and

**WHEREAS**, the Mayor and Board of Alderman serve as an instrumentality and agency of the Town pursuant to the LRHL for the purpose of implementing the Redevelopment Plan and carrying out redevelopment projects within the Redevelopment Area; and

**WHEREAS**, on May 7, 2015, the Town entered into a redevelopment agreement with Meridia, Transit Plaza Urban Renewal, Dover, LLC, Meridia Campus Center Urban Renewal, Dover, LLC, and Meridia, Gateway Urban Renewal, Dover, LLC for the redevelopment of certain properties, including the Town Property (the “Redevelopment Agreement”); and

**WHEREAS**, N.J.S.A. 40A:12A-8 of the LRHL authorizes a municipality to enter into contracts or agreements for the planning, construction or undertaking of any redevelopment project or redevelopment work in an area in need of redevelopment; and

**WHEREAS**, it is necessary for Meridia, Transit Plaza Urban Renewal, Dover, LLC (“Meridia”) to obtain access to the Town Property in order to perform activities including but not limited to soil borings for geo-technical analysis for building design, (the “Activities”); and

**WHEREAS**, Meridia requires access in, across, over, under and through certain areas of Town Property to facilitate the Activities, including the adjacent right of way (“Right of Entry Area”); and

**WHEREAS**, the Town and Meridia have agreed to enter into a right of entry agreement to allow Meridia to access the Town Property to perform the Activities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Alderman of the Town of Dover that it hereby approves a Right of Entry Agreement with Meridia, Transit Plaza Urban Renewal, Dover, LLC, in a form substantially consistent with that attached hereto and made part of this Resolution, subject to final review by legal counsel as to legal form and content.

**BE IT FURTHER RESOLVED**, that the Mayor and the Town Clerk are hereby authorized to execute any and all documents, including the Right of Entry Agreement for Block 1216, Lot 3 and Block 1217, Lots 9 & 20.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION CONSENTING TO THE INSTALLATION OF TEMPORARY GROUNDWATER MONITORING WELLS IN THE PUBLIC RIGHT OF WAY NEAR THE INTERSECTION OF RICHARDS AVENUE AND N. SALEM STREET**

**WHEREAS**, Environmental Management Consultants, Inc (EMC) has applied to the Town of Dover for a Right of Way Encroachment Permit (RWEP) and

**WHEREAS**, the RWEP application indicates that it is for not only a disturbance of the Right of Way, but also for the

installation of two (2) Temporary Ground Water Monitoring Wells; and

**WHEREAS**, the Monitoring Wells are for the purpose of testing for Extractable Petroleum Hydrocarbons and delineating the extent of Benzene and Synthetic Organic Compounds in the Groundwater which were detected at the Spartan Oil Terminal ; and

**WHEREAS**, the Monitoring Wells will be installed in the public Right of Way and remain there for an indeterminate period of time; and

**WHEREAS**, it is in the public interest to assist in the delineation of and ultimate remediation of the contamination by allowing the installation of the Monitoring Wells; and

**WHEREAS**, the installation and occupancy of the Right of Way requires approval of the Governing Body of the Town of Dover; and

**WHEREAS**, the Town Engineer has reviewed the application and recommends granting a temporary occupancy of the Public Right of Way for the installation and maintenance of the Monitoring Wells;

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover hereby approves the installation of the Temporary Groundwater Monitoring Wells in the approximate location indicated on the RWEP application, subject to the following conditions:

1. EMC shall post a Performance Guarantee with the Town Engineer in an amount of \$1,000.00 insuring the removal of the wells.
2. EMC shall provide proof of insurance as required by the RWEP.
3. EMC shall provide the Town Engineer with copies of reports and findings regarding the groundwater sampled from said monitoring wells.
4. EMC shall properly maintain the Monitoring Wells and the adjacent Public Right of Way surrounding the wells until they are removed
5. EMC shall promptly remove said Monitoring Wells from the Public Right of Way when it is determined that they are no longer required and restore the disturbed areas to its pre-existing state, under the direction of the Town Engineer.
6. The procedure used for the implementation of this approval shall be through the Town of Dover RWEP process as administered by the Town Engineer.

**Alderman Toth has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**PUBLIC COMMENTS**

**Connie Sibona - Foster** – 90 Penn Avenue. Dover – Mrs. Sibona – Foster is very proud and expressed that the resumes for police officers that were promoted tonight are very impressive.

**James Farley** – 99 Randolph Avenue, Dover – Mr. Farley commented that the ordinance for no parking on the westerly side of Randolph Avenue is allowing vehicles to speed and his wife was almost hit by a speeding vehicle.

Mayor Dodd commented that it's the main thoroughfare with Prospect Street Bridge until bridge is complete. The bridge project is expected to be completed within one-two months.

**Motion to adjourn made by Alderwoman Romaine at 8:25 pm,  
and duly seconded by Alderman Visioli passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**Respectfully submitted,**

**Margaret J. Verga, Municipal Clerk**